

Sitka Public Library Commission Minutes

May 3, 2023

Meeting at Harrigan Centennial Hall

The meeting was called to order at 6:25 p.m. by Chair, Jeff Budd.

Roll Call

Present: Jeff Budd (Chair), Margie Esquiro (Commissioner), Sandy Fontaine (Commissioner), Tommy Martin (Commissioner), Jessica Ieremia (Library Director), Crystal Duncan (Assembly Liaison)

Unexcused: Allison Lawrie (Commissioner)

Members of the Public: Callie Simmons

Public Comment: No public comment

Approval of the Agenda - M/S by Margie/Tommy to approve changes to the agenda. Agenda approved

Approval of previous Minutes from April 5, 2023 meeting

M/S by Sandy/Jeff to approve the Minutes of April 5, 2023. Motion passed unanimously.

Reports

Library Commissioners - No reports

Jessica Ieremia (Library Director)

- Visitor numbers are climbing, other stats are holding; Wi-Fi is a new reported statistic and there were 1,383 connections during the month of April
- 2 large monitors were removed and only 1 has been installed by the Circulation Desk displaying a slideshow of services and Library programs
- IT activity was brisk this month with the moving of a router, increased capability to update our door counter, and 2 public machines updated. We need to coordinate with other departments for printer orders due to installation and training costs; our firmware was updated; and Jess is setting up regular short IT meetings with Grant
- Library Artwork that we already have is being installed with art placards
- AKLA Conference for 2026 could be in Sitka. Jess needs to move forward if we are interested in hosting. It will be at the end March of 2026, AKLA organizes the actual conference. This year there were about 200 attendees in Fairbanks. Staff commitments would be necessary as well as work by the Friends of the Library to organize this event.

Crystal Duncan (Assembly Liaison) - No report at this time

Friends Liaison (Jeff Budd) - Pub Quiz went well with Crystal as emcee, though the questions were difficult. \$400.00 was raised at Pop Quiz. Louise Brightman tea was held.

Library Centennial - All events are wrapped up. All bills have been paid. Jess is putting together a final report. There is about \$1,400 leftover and needs to be spent before June 30th. Money raised for SPL needs to be spent on SPL. Staff ideas: Curiosity Kits for Adults, a Library of "Things" for check out, rugs for the story time, oilskin table cloths, a coffee maker, a "Free Market" Shelf with personal hygiene items, and Library stickers.

M/S by Margie/Jeff to spend the remaining 100th Celebration money on kits and games for checkout, story time rugs, tablecloths, and women's products.

New Business - Reconsideration of Library Materials Policy was discussed and compared to the previous policy, additional steps were added to give chances for public discussion along the way. Questions about whether the Library Commission can make decisions about library materials under the code and since it is not clear we need to wait for action on this policy. A suggestion was made to add a note regarding the time and effort that it would take to reconsider material.

Old Business - Library Commission Meetings were discussed. M/S by Margie/Sandy that the Commission will meet at least 7 times during the calendar year in the months of: February, March, April, May, September, October, and November. Meetings will be on the first Wednesday of the month at 6:00 p.m. Motion passed unanimously. We can always schedule additional meetings if necessary.

Items for the next month's agenda - Meeting Room Policy Review, Reconsideration of Library Materials continued, AKLA Conference decision

Back Burner Items - City Code 2.16, Marg Ward Donation, Curt Ledford Bench

Public Comment: Discussed Callie Russell joining the Library Commission, referred her to Jess Earnshaw.

Next Meeting: Wednesday, June 7, 2023 at 6:00 pm at Harrigan Centennial Hall

Meeting was adjourned at 7:50 p.m.

Minutes submitted by Margie Esquiro, Secretary

Future Meetings: June 7th, September 6th, October 4th, and November 1st